

**Notice of Meeting for the  
Parks and Recreation Advisory Board  
of the City of Georgetown  
July 12, 2018 at 6:00 PM  
at 1101 N. College Street, Georgetown, TX 78626**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 113 East 8th Street for additional information; TTY users route through Relay Texas at 711.

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### **Regular Session**

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Call to Order - Jim Hougnon, Parks and Recreation Advisory Board Chair
- B Roll Call - Jim Hougnon, Parks and Recreation Advisory Board Chair
- C Parks and Recreation staff member introduction and presentation - Kimberly Garrett, Parks and Recreation Director
- D Update from the Friends of Georgetown Parks and Recreation - Danelle Houck, Parks and Recreation Advisory Boardmember
- E Update on San Gabriel Park Renovation - Kimberly Garrett, Parks and Recreation Director
- F Update on Garey Park operations. -- Kimberly Garrett, Parks and Recreation Director
- G Update on proposed changes to the Unified Development Code regarding Chapter 13.08 Parkland - Kimberly Garrett, Parks and Recreation Director

### **Legislative Regular Agenda**

- H Consideration and possible action to recommend approval of a BuyBoard cooperative purchase contract for pool replaster at the Recreation Center Outdoor Pool and the Village Pool with Progressive Commercial Aquatics of Manor, TX in the amount of \$71,991.62. -Eric Nuner, Assistant Director of Parks and Recreation
- I Consideration and possible action to recommend approval a five year lease renewal with the United States Corp of Engineers for the Georgetown Challenge Course and Lake Georgetown Trail located at Booty's Road Park at Lake Georgetown -- Kimberly Garrett, Parks and Recreation Director
- J Consideration and possible action to approve minutes from the May 10, 2018 meeting - Jill Kellum, Administrative Supervisor

### **Adjournment**

Adjourn - Jim Hougnon, Parks and Recreation Advisory Board Chair

**CERTIFICATE OF POSTING**

I, Shelley Nowling, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 113 E. 8th Street, a place readily accessible to the general public at all times, on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, at \_\_\_\_\_, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

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Shelley Nowling, City Secretary

City of Georgetown, Texas  
Parks and Rec Advisory Board  
July 12, 2018

**SUBJECT:**

Consideration and possible action to recommend approval of a BuyBoard cooperative purchase contract for pool replaster at the Recreation Center Outdoor Pool and the Village Pool with Progressive Commercial Aquatics of Manor, TX in the amount of \$71,991.62. -Eric Nuner, Assistant Director of Parks and Recreation

**ITEM SUMMARY:**

The existing plaster at the Recreation Center is over 10 years old. The typical lifespan of plaster is 8-12 years. The plaster at the Recreation Center was installed prior to the opening of the Recreation Center in February of 2009. The Village Pool was replastered in 2010. The plaster at these pools is budgeted for replacement in the parks capital repair and replacement schedule. Progressive Commercial Aquatics has successfully completed many pool projects for City including the Williams Drive Pool renovations, River Ridge Pool renovations, and the San Jose Splash Pad. Staff recommends approval of this cooperative BuyBoard contract for the plaster replacement at the Recreation Center Outdoor Pool and the Village Pool in the amount of \$71,991.62 to Progressive Commercial Aquatics.

**FINANCIAL IMPACT:**

Funds are budgeted in 228-5-0211-51-550 for parks equipment repair and replacement.

**SUBMITTED BY:**

Robert Gaylor, Recreation Superintendent

**ATTACHMENTS:**

	<b>Description</b>	<b>Type</b>
□	Georgetown Replaster Quotes	Backup Material



Project Name: Georgetown Pool Replasters  
Attn: Aaron Duke  
Date: 7/5/18  
**Buyboard Contract: 433-17**

### **Rec Center Replaster Quote:**

- Saw cut around all existing tile, returns, main drains, lights, vacuum lines.
- Add tile strip to divide quartz from beach entry pebble sand color.
- Replace all toe tile where it exists with new.
- Apply bond coat.
- Power wash entire pool before plaster is laid.
- Apply plaster. (color will be chosen by owner)
- Acid wash new plaster and scrub excess residue before the pool is filled.
- Remove all debris from the site.
- Replace inwall steps with new.
- Replace toe tile on all steps.
- Owner is responsible for refilling the pool and balancing.

**Quote for Pool Replaster Quartz Aggregate tier 1 : \$32,098.62**

**\*\*\* If plaster is too damaged and is popping and Bond Kote cannot be applied, then we must do a full strip. This would make the new price \$ 45,000.00**

**\*\*pool must be drained by owner prior to arrival**

## **Village Pool- Replaster Quote:**

- Saw cut around all existing tile, returns, main drains, lights, vacuum
- lines and chip ENTIRE POOL to bare concrete surface as this pool has been plastered too many times so it needs to have a full strip.
- Apply bond coat.
- Power wash entire pool before plaster is laid.
- Apply plaster. (color will be chosen by owner)
- Acid wash new plaster and scrub excess residue before the pool is filled.
- Remove all debris from the site.
- Replace inwall steps with new.
- Replace toe tile on all steps.
- Owner is responsible for refilling the pool and balancing.

**Quartz Aggregate tier 1    \$ 37,893.00**

**\*\*pool must be drained by owner prior to arrival.** Any tile that comes off due to the vibration of the chipping hammers will be quoted at that time but the crew will saw cut to prevent that as much as possible.  
**\*\*we are not sure when the last time your main drain covers were replaced so those will be priced when we see the size if they need to be changed**

**GRAND TOTAL \$ 71,991.62**

Thank you,



Myles Phelps

Progressive Commercial Aquatics, Inc.

15616 Schmidt Loop Manor, Texas 78653 (512) 278-0801  
Website [www.proaquatic.com](http://www.proaquatic.com) E-Mail: [mylesproaquatic@gmail.com](mailto:mylesproaquatic@gmail.com)

City of Georgetown, Texas  
Parks and Rec Advisory Board  
July 12, 2018

**SUBJECT:**

Consideration and possible action to recommend approval a five year lease renewal with the United States Corp of Engineers for the Georgetown Challenge Course and Lake Georgetown Trail located at Booty's Road Park at Lake Georgetown -- Kimberly Garrett, Parks and Recreation Director

**ITEM SUMMARY:**

The City of Georgetown has had a long term lease with the Corp of Engineers at Lake Georgetown since 2003. This item is to approve a renewal of the lease for an additional 5 years. The Parks and Recreation Department operates and maintains the Challenge Course, hike and bike trail, restrooms and pavilion at Lake Georgetown. The Parks and Recreation Department has had a very positive relationship with the Corp of Engineers over the years. As part of the lease requirements, the Parks and Recreation Department is required to submit a management and development plan of the leased area, budgeted revenues and expenses, and annual certification that all water and sanitary systems meet Federal, state and local standards. In addition, a statement of compliance with the Rehabilitations Act and Americans with Disabilities Act must be submitted.

The lease renewal will be from June 15, 2018 until June 14, 2023. This renewal is retroactive from last day of the previous lease. The terms of the renewal lease are consistent with the original lease.

Staff notified the Corp of Engineers in writing on April 12, 2018 that the Parks and Recreation Department would like to renew the lease. Staff has been working with the Real Estate Division in Fort Worth, Texas on the renewal since that time. A final lease should be received by the meeting date.

**FINANCIAL IMPACT:**

Funds for general maintenance and mowing of the park are included in the parks operating budget. Funds budgeted are \$4,540.

**SUBMITTED BY:**

Kimberly Garrett, Parks and Recreation Director

City of Georgetown, Texas  
Parks and Rec Advisory Board  
July 12, 2018

**SUBJECT:**

Consideration and possible action to approve minutes from the May 10, 2018 meeting - Jill Kellum, Administrative Supervisor

**ITEM SUMMARY:**

**FINANCIAL IMPACT:**

N/A

**SUBMITTED BY:**

Jill Kellum, Administrative Supervisor

**ATTACHMENTS:**

	<b>Description</b>	<b>Type</b>
□	May 10, 2018 minutes	Backup Material

**Minutes of the Meeting of the  
Parks and Recreation Advisory Board  
City of Georgetown, Texas  
May 10, 2018**

The Parks and Recreation Advisory Board met Thursday, May 10, 2018 at 6:00 pm at 1101 N. College Street, Georgetown, TX 78626.

**Regular Session – To begin no earlier than 6:00 pm.**

**Parks and Recreation Board may, at any time, recess the Regular Session to convene an Executive Session at the request of the Jim Hougnon for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551.)**

**Regular Session**

**(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)**

**A Call to Order - Jim Hougnon, Parks and Recreation Advisory Board Chair**

The meeting was called to order at 6:00 pm by Jim Hougnon.

**B Roll Call - Jim Hougnon, Parks and Recreation Advisory Board Chair**

Jim Hougnon, Danelle Houck, Larry Gambone, Scott Macmurdo, Katherine Kainer, Wayne Beyer

Absent: Michael Simpson

Staff Present: Eric Nuner, Jill Kellum, Jamie Beran

**C Parks and Recreation staff member introduction and presentation - Eric Nuner, Assistant Director of Parks and Recreation**

Eric Nuner introduced Jamie Beran, Parks Superintendent for the City of Georgetown. Jamie Beran gave information about his employment with the city.

**D Update from the Friends of Georgetown Parks and Recreation - Danelle Houck, Parks and Recreation Advisory Boardmember**

Danelle Houck stated the Friends of Georgetown Parks and Recreation did not meet this month. They did receive \$1,000 from the San Gabriel Women's Club. Danelle Houck explained that the money goes into their general budget. This goes towards covering memberships, summer camp registration and teen sports type things.

**E Project Updates and Staff Report - Eric Nuner, Assistant Director of Parks and Recreation**

Eric Nuner presented information on projects. On Garey Park everything is on schedule. There are a few things that will track past the grand opening one being the equestrian pavilion restroom facility. Portable toilets will be used for the grand opening. The roads are finished



and curb stops are being installed. The house is anticipated to be done May 29<sup>th</sup>. Landscaping is done and sod going in tomorrow at the house. It was asked about jurisdiction and Eric Nuner stated it will be the City of Georgetown. He stated it will have to be annexed and this takes time. Playground area will be done next week and the landscaping will be done also. Picnic tables and trash cans are being put together and installed. The equestrian pavilion will be done but the restroom facility will not be accessible due to the septic not being complete. Picnic tables and trash cans are being installed.

Eric Nuner stated San Gabriel Park Phase One is 95% complete. They have restroom partitions to install and clean up to do. They have some utilities to complete. They hope to be completed before Phase Two will start. Phase Two will start after July 4<sup>th</sup>.

For the Columbarium, the contractor, Prime Construction, is ready to start.

The Meadows Park playground will be done in 2 weeks and some ADA sidewalk work will then be done.

The Trail construction will happen after Phase 2 is awarded.

**F Update on proposed changes to the Unified Development Code regarding Chapter 13.08 Parkland - Eric Nuner, Assistant Director of Parks and Recreation**

Eric Nuner stated if boardmembers want more information on the council workshop they can go to GTV and watch the presentation that Kimberly Garrett gave. He stated the 3 main things were increasing the fee in lieu of the parkland dedication fee from \$250 to \$500, adding the park improvement requirement and that is proposed at \$1,500 per dwelling unit or if the developer chooses to make the improvements themselves that is an option as well, and partial private credit. He stated Kimberly Garrett went through everything and council did not have any comments other than the partial private park credit. Eric Nuner stated that council didn't fully understand and there were other concerns. A few were concerned about the fact they were private park and what they may impact for public and neighborhoods and how they are utilized. They were also concerned that if the HOA goes default and how that will be dealt with. He stated the agreements can be structured in a way that we are covered. He stated if they go private that taxes were not going to be supporting that; only if the city took it over. He explained that there is still an impact on regional parks and are still needed and that the private parks will still be utilizing the regional system such as athletic fields. It was asked that now that we have feedback from council what the next step was. Eric Nuner stated there is a list where we go next. He stated in October or January it would go to city council for approval. It was asked about the zones and if they had feedback on that. Eric Nuner stated that was more of an administrative item. Eric Nuner stated that David Morgan, the City Manager, has experience from a previous community with the HOA and how we can have some protections from that. So the next steps would be for the board to get the document drafted, and then a public input process because of the UDC.

## **Legislative Regular Agenda**

### **G Consideration and possible action to recommend approval of the parkland maintenance agreement with Lakeside at Lake Georgetown - Eric Nuner, Parks and Recreation Assistant Director**

Eric Nuner stated this was brought to the parks board about 2 years ago. He stated there are playgrounds, pavilions, walking trails, and a splashpad. He stated the original agreement was that the HOA would be responsible for maintenance of the park. He stated this agreement will codify the agreement that was originally made with this neighborhood on this parkland. It was asked if the amenities would be covered under the city's responsibility. Eric Nuner stated they are public amenities so capital replacement and repair will be on the city. It was asked if there was a termination date on this agreement and if it was indefinite. It was decided it remains in force until requested termination. It was asked if there was logic to make it a 5 year agreement to see how it goes. Eric Nuner stated having the ability to have terms, it would have to be reviewed on a schedule. It was asked if staff was confident this neighborhood could take care of the splashpad. Eric Nuner stated that staff has worked with the HOA and they have changed contractors and we now have appropriate contact information so we don't foresee issues. Eric Nuner stated they have talked about putting some signage at the park to tell who to call. It was asked why the HOA would want to take care of this. Eric Nuner explained that if they want to maintain it at a higher rate than the city, they can do that. The city will maintain it at their standard. Eric Nuner explained that there is minimal risk and we would not have these amenities now; it would be undeveloped parkland.

**Motion made by Scott Macmurdo, second by Larry Gambone to recommend approval of the parkland maintenance agreement with Lakeside at Lake Georgetown.**

**Approved 6-0-1 absent**

### **H Consideration and possible action to recommend approval of a construction contract with Ritter-Botkin Prime Construction Company Inc. of Pflugerville, Texas, in the amount of \$3,619,690.90 for construction of San Gabriel Park - Phase 2 -- Eric Nuner, Parks and Recreation Assistant Director**

Eric Nuner stated this was bid out May 1<sup>st</sup> and there were 5 bids received and it was competitively bid. There is a base bid with 5 alternates and the trail extension. PCCI, Prime Construction, was the low bidder. There was 4.2 million budgeted and there is some contingency. The playground and site furnishings will come back for approval to the board at a later date. Total on these items is approximately \$300,000. Staff is working through TPWD for the \$200,000 trail grant. So that gives about \$700,000 that was budgeted for the trail and the bid came in close to \$500,000. There were some funds from the tree mitigation fund that will be used for the trees. It was asked how long it will take to complete and Eric Nuner stated they are estimating 12 months. Construction will start after July 4<sup>th</sup>.

**Motion made by Jim Hougnon second Scott Macmurdo to recommend approval of a construction contract with Ritter-Botkin Prime Construction Company Inc. of Pflugerville, Texas, in the amount of \$3,619,690.90 for construction of San Gabriel Park - Phase 2  
Approved 6-0-1 absent**

**I Consideration and possible action to approve minutes from the April 12, 2018 meeting  
- Jill Kellum, Administrative Supervisor**

**Motion made by Scott Macmurdo, second by Danelle Houck to approve minutes from the April 12, 2018 meeting.**

**Approved 6-0-1 absent**

**Adjournment**

**Adjourn - Jim Hougnon, Parks and Recreation Advisory Board Chair**

**Motion made by Katherine Kainer, second by Larry Gambone to adjourn the meeting.  
Approved 6-0-1 absent**

**The meeting adjourned at 7:11 pm.**

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**James Hougnon, Board Chair**

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**Katherine Kainer, Secretary**

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**Jill Kellum, Board Liaison**